

Dear guests and residents,

Welcome to the Andreatta College. We are delighted to share our common areas with you.

On the first floor you will find a sitting room with a number of books and the most recent publications from the Institute, which can also be purchased at the library counter. Guests can be received in this common area and you may have conversations as long as it does not disturb others.

The second floor contains a room with a kitchen, refrigerator and a common eating area, where guests and residents can enjoy each other's company while being respectful of the needs of others. All guests and residents are asked to be sensible in regards to inviting guests during mealtimes.

The main door must be kept closed to avoid intrusions.

All residents are asked to leave a €300 deposit regardless of the number of days they shall stay.

The Foundation shall provide a room and related services to guests for their exclusive use on the first and second floors, as well as for the common area on the first floor. Mr. Francesco Sedita shall care for the rooms and bathrooms upon request as well as following their departure.

Residents are provided with a space for which they are asked to keep clean using the materials and replacement items found respectively in room "I" on the second floor and in the wardrobe of the common area on the first floor.

All guests and residents are asked to take care of the separate disposal of waste and the immediate tidying of the kitchen spaces following use, in the spirit of responsibility that distinguishes a house of scholars.

The cleaning staff shall clean the staircases and the common areas once a week.

For further needs we are at your disposal.

Find attached the Service Charter that I kindly ask you to sign.

Welcome,

The Foundation for the Religious Sciences Giovanni XXIII

ANDREATTA COLLEGE SERVICE CHARTER

Dear friends and guests, welcome to the Foundation's Andreatta College.

Check-in

In order to access the college it is necessary to: i) check in with the secretary and administration, ii) deposit a copy of one's identification and leave a deposit of €300 (for residents) iii) collect the keys and a copy of the Service Charter, which includes the College rules, and sign said Charter in order to exonerate the Foundation from any responsibilities for damages to persons or things related to the use of the College.

Facilities

The main entrance on the ground floor opens onto via san Vitale n. 116, and has two doorbells for the two floors.

The first floor contains rooms A-B with a bathroom and C-D with a bathroom.


The second floor contains rooms EFG with private bathrooms.

The common area and the handicap bathroom on the first floor as well as the kitchen-eating area on the second floor are for common use.

Services

The college is equipped with a WiFi connection: the password is available upon request.

The kitchen and refrigerator are available to all and we ask guests and residents to utilize them with care and with respect for others. Upon leaving the College please remember to take unfinished food with you.

The stove burners require induction cookware: the use of any other type of cookware may cause damages and fire (cookware must have the  symbol).

Keys

You shall receive a room key and a key to the main door (which must never be left open).

It is forbidden to host guests in the College except during meals and in accordance with the other guests and residents of the College.

Do not forget to return the keys.

Cleaning

The Foundations housekeeper shall provide cleaning in the common areas: for the cleaning of

private rooms and bathrooms there are cleaning supplies in room “I” on the second floor. Residents shall take care to dispose of their waste and the eventual waste of guests in the appropriate receptacles.

Linen

The Foundation provides guests only with the linen necessary for private rooms and bathrooms in the wardrobe in the common area on the first floor. Residents of the College are required to care for the changing and washing of their own sheets, towels, and linen.

Air-conditioning

Every room is equipped with an air-conditioner that can be operated by guests and residents.

Library

The library is open from 9 to 18, unless other arrangements are granted for guest students.

Payment

Before leaving the College, guests shall settle accounts with the administration or the secretary.